I. Call to Order  
D. Ellis

II. Public Comment

A five-minute limitation shall apply to each member of the public who wishes to address the Human Resources Committee of the Hospital Board of Directors on any matter under the subject jurisdiction of the Committee. A thirty-minute time limit is placed on this section. No member of the public shall be permitted to “share” his/her five minutes with any other member of the public. (Usually, any items received under this heading are referred to staff for future study, research, completion and/or future Committee Action.) (PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD.)

On behalf of the San Gorgonio Memorial Hospital Board of Directors, we want you to know that the Board/Committee acknowledges the comments or concerns that you direct to this Committee. While the Board/Committee may wish to occasionally respond immediately to questions or comments if appropriate, they often will instruct the CEO, or other Administrative Executive personnel, to do further research and report back to the Board/Committee prior to responding to any issues raised. If you have specific questions, you will receive a response either at the meeting or shortly thereafter. The Board/Committee wants to ensure that it is fully informed before responding, and so if your questions are not addressed during the meeting, this does not indicate a lack of interest on the Board/Committee’s part; a response will be forthcoming.

OLD BUSINESS

III. *Approve Minutes  
D. Ellis
January 19, 2011 meeting
SGMH Board of Directors  
Human Resources Committee  
April 20, 2011

NEW BUSINESS

IV. Reports

A. Employment Activity/Turnover Reports (1/1/11 - 3/31/11)
   1. FTE Vacancy Summary 2010 - 2011  5
   2. RN Vacancy Rate Overview 2010/2011  6
   3. Separation Reason Analysis (FT PT Associates)  7
   4. Separation Reason Analysis (PD Associates)  8

B. Employee Benefits
   1. Workers Compensation Overview Report 1/1/11 to 3/31/11  handout
   2. Workers Compensation preparation for renewal  discussion

V. Safety/Security overview  handout

VI. Informational items:  verbal

   1. Department Director openings/recruitment  L. Gomez
   2. Policy and Procedures  L. Gomez
   3. Finance Overview  D. Recupero
   4. Timekeeping system - Kronos  L. Gomez
   5. Current management of our Unemployment Insurance and results  L. Gomez
   6. Volunteer / Auxiliary  L. Gomez
   7. Parking Overview  L. Gomez

VII. Future Agenda Items

VIII. Adjourn  D. Ellis

* Requires Action

In accordance with The Brown Act, Section 54957.5, all public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Committee. Such records shall be available at the Hospital office located at 600 N. Highland Springs Avenue, Banning, CA  92220 during regular business hours, Monday through Friday, 8:00 am - 4:30 pm.

Certification of Posting

I certify that on April 15, 2011 I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of San Gorgonio Memorial Hospital Human Resources Committee, said time being at least 72 hours in advance of the meeting of the Human Resources Committee (Government Code Section 54954.2).

Executed at Banning, California, on April 15, 2011

Bobbi Duffy, Executive Assistant