AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS
Tuesday, February 2, 2016 – 5:00 PM
Modular C Classroom
600 N. Highland Springs Avenue, Banning, CA  92220

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Administration Office at (951) 769-2160. Notification 48 hours prior to the meeting will enable the Hospital to make reasonable arrangement to ensure accessibility to this meeting. [28 CFR 35.02-35.104 ADA Title II].

I. Call to Order               J. Kaibel, Chair

II. Public Comment

A five-minute limitation shall apply to each member of the public who wishes to address the Hospital Board of Directors on any matter under the subject jurisdiction of the Board. A thirty-minute time limit is placed on this section. No member of the public shall be permitted to “share” his/her five minutes with any other member of the public. (Usually, any items received under this heading are referred to staff for future study, research, completion and/or future Board Action.) (PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD.)

On behalf of the Hospital Board of Directors, we want you to know that the Board acknowledges the comments or concerns that you direct to this Board. While the Board may wish to occasionally respond immediately to questions or comments if appropriate, they often will instruct the Hospital CEO, or other Hospital Executive personnel, to do further research and report back to the Board prior to responding to any issues raised. If you have specific questions, you will receive a response either at the meeting or shortly thereafter. The Board wants to ensure that it is fully informed before responding, and so if your questions are not addressed during the meeting, this does not indicate a lack of interest on the Board’s part; a response will be forthcoming.

EDUCATION

III. Eliminating Harm, Improving Patient Care: A Trustee Guide  P. Ziegler
     Module 8: The Importance of a Strong Quality Culture

OLD BUSINESS

IV. *Proposed Action - Approve Minutes J. Kaibel
     January 12, 2016 Regular meeting A
NEW BUSINESS

V. Healthcare District Board meeting report - informational  L. Baldi  verbal

VI. Hospital Board Chair monthly report  J. Kaibel  B

VII. CEO monthly report  M. Turner  handout
  • February, March & April calendars  C

VIII. Annual Completion of FPPC Form 700  B. Duffy  handout

IX. * Approve Hospital Auxiliary bylaws revisions  M. Turner  D
  • ROLL CALL

X. EPIC Management monthly report  D. Whittington  handout

XI. Foundation monthly report  R. Calder  E

XII. Committee Reports:
  • Finance Committee  O. Hershey/D. Recupero  F
    o January 26, 2016 regular meeting minutes
    o * Proposed Action - Approve December 2015 Financial Statement
      • ROLL CALL
    o Reports

XIII. * Proposed Action – Approve Policy & Procedures:  L. Palmer  G
  o Extension Cords
  o Property of Patients
  o Expired Drugs
  o Areas to be Checked for Drug Out Dates & Security
  o Communication of Obstetric Emergencies
  o High Risk/High Alert Medications
  o Labeling of All Antiseptic & Antimicrobial Skin Cleansing Solutions
  o Medication Storage Area Month Inspection
  o Pharmacist Verification of Orders
  o Security, Pharmacy Sections 4037, 4036, 4035, 4047
  • ROLL CALL

XIV. Chief of Staff Report  F. Farrokhi, MD  H
  * Proposed Action - Approve Recommendations from the Medical Executive Committee
  • ROLL CALL

*** ITEMS FOR DISCUSSION/APPROVAL IN CLOSED SESSION  J. Kaibel
XV. ADJOURN TO CLOSED SESSION

- Proposed Action - Approve minutes of January 12, 2016 Closed Session regular meeting
- Receive Quarterly Performance Improvement Committee report
  (*Health & Safety Code §32155*)
- Receive Quarterly Emergency Preparedness Planning
  (*Health & Safety Code §32155*)
- Receive Quarterly Corporate Compliance Committee report
  (*Health & Safety Code §32155*)
- Proposed Action - Approve Medical Staff Credentialing
  (*Health & Safety Code §32155; and Evidence Code §1157*)
- Proposed Action – Discuss & Accept Temporary Privileges report
  (*Health & Safety Code §32155; and Evidence Code §1157*)
- Receive Update - Pending Litigation report
  (*Government Code §54956.9*)
- Receive Ad Hoc Affiliation Task Force update (if any)
  (*Health & Safety Code §32106 - Trade Secrets*)
  Report containing information concerning proposed new service, program, or facility - information will become available when trade secret no longer exists)

RECONVENE TO OPEN SESSION

*** REPORT ON ACTIONS TAKEN DURING CLOSED SESSION ***

J. Kaibel

XVI. General Information

- Newspaper articles & miscellaneous information

XVII. Announcements

- Upcoming Community Events

XVIII. Future Agenda Items

XIX. ADJOURN

J. Kaibel

*Action Required

In accordance with The Brown Act, Section 54957.5, all public records relating to an agenda item on this agenda are available for public inspection at the time the document is distributed to all, or a majority of all, members of the Board. Such records shall be available at the Hospital Administration office located at 600 N. Highland Springs Avenue, Banning, CA 92220 during regular business hours, Monday through Friday, 8:00 am - 4:30 pm.
Certification of Posting

I certify that on January 29, 2016, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of San Gorgonio Memorial Hospital, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2).

Executed at Banning, California, on January 29, 2016

Bobbi Duffy, Executive Assistant