AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS
Tuesday, August 2, 2016 – 5:00 PM
Modular C Classroom
600 N. Highland Springs Avenue, Banning, CA 92220

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Administration Office at (951) 769-2160. Notification 48 hours prior to the meeting will enable the Hospital to make reasonable arrangement to ensure accessibility to this meeting. [28 CFR 35.02-35.104 ADA Title II].

I. Call to Order J. Kaibel, Chair

II. Public Comment

A five-minute limitation shall apply to each member of the public who wishes to address the Hospital Board of Directors on any matter under the subject jurisdiction of the Board. A thirty-minute time limit is placed on this section. No member of the public shall be permitted to “share” his/her five minutes with any other member of the public. (Usually, any items received under this heading are referred to staff for future study, research, completion and/or future Board Action.) (PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD.)

On behalf of the Hospital Board of Directors, we want you to know that the Board acknowledges the comments or concerns that you direct to this Board. While the Board may wish to occasionally respond immediately to questions or comments if appropriate, they often will instruct the Hospital CEO, or other Hospital Executive personnel, to do further research and report back to the Board prior to responding to any issues raised. If you have specific questions, you will receive a response either at the meeting or shortly thereafter. The Board wants to ensure that it is fully informed before responding, and so if your questions are not addressed during the meeting, this does not indicate a lack of interest on the Board’s part; a response will be forthcoming.

EDUCATION

III. Eliminating Harm, Improving Patient Care: A Trustee Guide P. Ziegler
Module 10: How Diversity in the Board Room Can Help Improve Quality and Eliminate Disparities

OLD BUSINESS

IV. *Proposed Action - Approve Minutes J. Kaibel
- July 8 and 9, 2016 Strategic Planning Retreat – Open Session A
- July 12, 2016 Regular meeting B
NEW BUSINESS

V. Healthcare District Board meeting report - informational  L. Baldi  verbal

VI. Hospital Board Chair monthly report  J. Kaibel  C

VII. CEO monthly report  M. Turner  D
• August, September, and October calendars  E

VIII. * Approve Design Budget & Schedule Rough Order of Magnitude for Spec CT and Cath Lab & Control Room  M. Turner  F
• ROLL CALL

IX. Foundation monthly report  M. Turner  G
and handout

X. Committee Reports:
• Finance Committee  O. Hershey/D. Recupero  H
  o July 26, 2016 regular meeting minutes
  o Reports
  * Proposed Action - Approve June 2016 Financial Statement  ROLL CALL
  • ROLL CALL

* Approve FY2017 Capital Budget  M. Turner  I
• ROLL CALL

XI. * Proposed Action – Approve Policy & Procedures:  P. Brown  J
  o Blood and Blood Products Transfusions
  o Blood Bank Armbranding
  o Clearview® Complete HIV ½
  o Clinical Duties of the General Supervisor
  o Clinical Laboratory Scope of Services
  o Clinical Responsibilities of the Testing Personnel
  o Communication of Equipment Failure
  o Corrective Actions for Deficiencies Identified Through Quality Control Measures
  o Environmental Cultures
  o Equipment Management Plan
  o Evaluating and Selecting Reference Laboratories
  o Expiration Dates in the Clinical Laboratory
  o Expired Laboratory Reagents and Collection Tubes
  o Exposure to Blood Borne Pathogens
  o General Specimen Rejection
  o Acceptable History for Blood Bank Patients and their Testing
  o Activities Unlicensed Laboratory Personnel May or May Not Perform
  o Analyzer Operator ID and L.I.S. Security
  o Autologous Blood Transfusion – Paul Gann Act
  o Biological Product Deviation Reporting (BPDR)
  o Centrifuges, Refrigerators, Freezers and Safety Eyewash
  o Fecal Occult Blood Test
  o Back-Up Testing During Equipment Failure
  o Disaster Food Service
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- Clostridium Difficile Prevention and Control
- Computer, Network, Mobile and Internet Access Policy
  - ROLL CALL

XII. Chief of Staff Report

* Proposed Action - Approve Recommendations from the Medical Executive Committee
  - ROLL CALL

*** ITEMS FOR DISCUSSION/APPROVAL IN CLOSED SESSION  J. Kaibel

XIII. ADJOURN TO CLOSED SESSION

- Proposed Action - Approve minutes of July 8 and 9, 2016 Closed Session Strategic Planning Session and July 12, 2016 regular meeting minutes closed session
- Receive Quarterly Performance Improvement Committee report
  (Health & Safety Code §32155)
- Receive Quarterly Environment of Care/Life Safety/Utility Management report
  (Health & Safety Code §32155)
- Proposed Action - Approve Medical Staff Credentialing
  (Health & Safety Code §32155; and Evidence Code §1157)
- Receive Bi-Monthly Non-Patient Litigation report
  (Health & Safety Code §32155)
- Receive Monthly Pending Litigation report
  (Government Code §54956.9)
- Receive Ad Hoc Affiliation Task Force update (if any)
  (Health & Safety Code §32106 - Trade Secrets) Report containing information concerning proposed new service, program, or facility - information will become available when trade secret no longer exists)

RECONVENE TO OPEN SESSION

*** REPORT ON ACTIONS TAKEN DURING CLOSED SESSION  J. Kaibel

XIV. General Information

Newspaper articles & miscellaneous information

XV. Announcements
  • Upcoming Community Events

XVI. Future Agenda Items

XVII. ADJOURN  J. Kaibel
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*Action Required*

In accordance with The Brown Act, Section 54957.5, all public records relating to an agenda item on this agenda are available for public inspection at the time the document is distributed to all, or a majority of all, members of the Board. Such records shall be available at the Hospital Administration office located at 600 N. Highland Springs Avenue, Banning, CA 92220 during regular business hours, Monday through Friday, 8:00 am - 4:30 pm.

Certification of Posting

I certify that on July 29, 2016, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of San Gorgonio Memorial Hospital, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2).

Executed at Banning, California, on July 29, 2016

Bobbi Duffy, Executive Assistant