The Regular Meeting of the San Gorgonio Memorial Hospital Board of Directors was held on Tuesday, December 2, 2014 in Modular C meeting room, Banning, California.

Members Present: Lynn Baldi, Ludwig Cibelli, MD, Joe Dotan, MD, Bob Ewert, Farzad Farrokhi, MD, David Frisbie, Olivia Hershey, Jerilynn Kaibel (Chair), Estelle Lewis, Ron Rader, DeNae Reagins, Irwin Reeves, Brian Sylva

Absent: None

Guests: Several Hospital Associates

Hospital Staff: Mark Turner (CEO), Pat Brown (CNO), Prince Nnah (CAS), Dave Recupero (CFO), Lynn Gomez (CSS), Sherif Khalil, MD (Chief of Staff), Siobhan Lopez (Foundation), Hilary Falconer (Infection Control/Risk Management), Bobbi Duffy (Executive Assistant)

Hospital Mgmt Staff: Duane Whittington (EPIC Management)

<table>
<thead>
<tr>
<th>AGENDA ITEM</th>
<th>DISCUSSION</th>
<th>ACTION / FOLLOW-UP</th>
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<tbody>
<tr>
<td>Call To Order</td>
<td>Chair Jerilynn Kaibel called the meeting to order at 5:09 pm.</td>
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<tr>
<td>Public Comment</td>
<td>None</td>
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<td>EDUCATION:</td>
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<td>Demonstration – Donning &amp; Doffing Personal Protective Equipment (PPE) for suspected Ebola patient</td>
<td>Chair Kaibel stated that she attended the recent Statewide Ebola drill that our Hospital participated in. She requested that a demonstration be made to the Board. Jan Merrick (Disaster Coordinator) and Trish Ritarita (Emergency Department Director) demonstrated the donning and doffing of Personal Protective Equipment for a suspected Ebola patient.</td>
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OLD BUSINESS

| Approve Minutes November 4, 2014 | Chair Kaibel asked for any changes or corrections to the minutes of the November 4, 2014 Regular meeting. There were none. | The minutes of the November 4, 2014 Regular Meeting were approved by the Board. |
### AGENDA ITEM

#### DISCUSSION

Regular meeting were reviewed and will stand corrected as presented.

### NEW BUSINESS

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<th>AGENDA ITEM</th>
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<tr>
<td>Healthcare District Board report - informational</td>
<td>Healthcare District Chair Baldi reported that a copy of the Healthcare District’s agenda and enclosures were included on the board tablet. She reported on actions taken at that meeting.</td>
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<td>Hospital Board Chair report</td>
<td>Chair Kaibel noted that a copy of her activity report for the past month was included on the board tablet.</td>
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<td>CEO Monthly report</td>
<td>Mark Turner briefly reviewed his written report included in the board packet.</td>
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<td>Calendars</td>
<td>Calendars for December, January and February were included on the board tablet.</td>
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<td>For review – Hospital Bylaws</td>
<td>Chair Kaibel noted that staff has no recommended changes. The bylaws are scheduled for approval at the January board meeting.</td>
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<td>Annual approval Mission/Vision/ Values Statement</td>
<td>Chair Kaibel noted that the Hospital’s Mission/Vision/Values Statement is brought to the Board annually for approval. There are no suggested changes. A suggestion was made to place a framed copy in every department.</td>
<td>M.S.C. (Baldi/ Reagins), the SGMH Board of Directors unanimously approved the Mission/Vision/ Values Statement as presented.</td>
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<td>ROLL CALL:</td>
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<td>Baldi Yes Cibelli Yes</td>
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<td>Dotan Yes Ewert Yes</td>
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<td>Farrokhi Yes Frisbie Yes</td>
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<td>Hershey Yes Kaibel Yes</td>
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<td>Lewis Yes Rader Yes</td>
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<td>Reagins Yes Reeves Yes</td>
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<td>Sylva Yes</td>
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<td>Nominate/ Approve 2015 Slate of Officers</td>
<td>Chair Kaibel noted that in accordance with the Hospital Bylaws, Board officers are elected annually. She opened the floor for nominations for the 2015 Slate of Officers. The Slate of Officers was nominated/elected to remain the same as for 2014. Chair – Jerilynn Kaibel Vice Chair – Estelle Lewis Secretary – DeNae Reagins Treasurer – Olivia Hershey ROLL CALL: Baldi Yes Cibelli Yes Dotan Yes Ewert Yes Farrokhi Yes Frisbie Yes Hershey Yes Kaibel Yes Lewis Yes Rader Yes Reagins Yes Reeves Yes Sylva Yes</td>
<td>M.S.C. (Baldi/ Farrokhi), the SGMH Board of Directors approved the 2015 Slate of Officer to remain the same as 2014: Chair – Jerilynn Kaibel, Vice Chair – Estelle Lewis, Secretary – DeNae Reagins, and Treasurer, Olivia Hershey.</td>
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<td>Board Chair to make 2015 Committee Assignments</td>
<td>Chair Kaibel stated that she received no requests for any changes in Committee thus Committee memberships will remain as in 2014.</td>
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<td>EPIC Management Report Monthly report</td>
<td>Duane Whittington stated that he had nothing new to report this month.</td>
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<td>Foundation Monthly Report</td>
<td>At the request of Chair Kaibel, Siobhan Lopez, Foundation Coordinator, briefly reviewed the Foundation monthly report</td>
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<td><strong>Committee Reports:</strong></td>
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<td><strong>Community Planning Committee</strong></td>
<td>Chair Kaibel noted that a copy of the minutes of the November 11, 2014 Community Planning Committee open session meeting were included on the board tablet.</td>
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<td><strong>Finance Committee</strong></td>
<td>At the request of Finance Committee Chair Olivia Hershey, Dave Recupero briefly reviewed the October 2014 Financial report which was included on the board tablet. A copy of the November 18, 2014 open session regular meeting minutes was included on the board tablet. It was noted that the Finance Committee recommends acceptance of the October 2014 Financial report.</td>
<td>M.S.C. (Hershey/Rader), the SGMH Board of Directors accepted the October 2014 Financial Statement as presented.</td>
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<td><strong>Accept October 2014 Financial Statement</strong></td>
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<td><strong>Executive Committee</strong></td>
<td>Chair Kaibel noted that a copy of the minutes of the November 24, 2014 Executive Committee special meeting were included on the board tablet. Also included on the board tablet were the materials discussed and approved at that meeting.</td>
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| **Approve Triennial Review of Hospital Policy & Procedures** | In Linda Palmer’s absence, Bobbi Duffy reviewed the procedure for the triennial review and approval of all policy and procedures to meet TJC requirements. Approval is recommended for the following Department’s Policy & Procedures:  
• Payroll  
• Accounting  
• Patient Financial Services  
• Physical Therapy  
• Material Management  
• Administration – Non-Clinical | M.S.C. (Farrokhi/Ewert), the SGMH Board of Directors approved Policy & Procedures for the following Departments: Payroll, Accounting, Patient |
# SGMH Board of Directors
## Regular Meeting
### December 2, 2014

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| • Infection Control  
• Clinical Laboratory | | Financial Services, Physical Therapy, Materials Management, Administration – Non-Clinical, Infection Control, Clinical Laboratory. |

**ROLL CALL:**

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**Chief of Staff Report:**

Sherif Khalil, MD, Chief of Staff, reviewed the Medical Executive Committee Report dated November 20, 2014 included on the board tablet.

Medical Executive Committee recommended items for approval by the Hospital Board of Directors are as follows:

- **Ethics Committee Report**
- **Clinical Trail Protocol**
- **Efficacy, Immunogenicity, and Safety Study of Clostridium difficile Toxoid Vaccine in Subjects at Risk for C. difficile Infection.**
- **Revisions to the Privilege Delineation Forms**
- **Obstetrics & Gynecology**
- **All Surgery Privilege Delineation Forms**
- **Infection Surveillance & Control Policies and Procedures**
- **Clinical Laboratory Policies and Procedures**
- **Physical Therapy Policies and Procedures**
- **Pharmacy & Therapeutics**
- **Substitution Medications**
- **Replace Memantine tablets with Namenda XR capsules**
- **Replace Omeprazole 10mg, 20mg with Pantoprazole 40 mg tablets as PPI of choice**
- **Addition of Xarelto**
- **Statin Review**
- **Update to MERP Plan - Prescription Order Communication (f) Pharmacy After Hours**
- **Prescribing © CPOE McKesson Paragon**

M.S.C. (Frisbie/Sylva), the SGMH Board of Directors approved the Medical Staff recommended items as presented.
## AGENDA ITEM

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**Adjourn to Closed Session**

Chair Kaibel reported that the items to be reviewed and discussed/acted upon during this Closed Session would be:

- Approve minutes of the November 4, 2014 Closed Session Regular meeting
- Approve Medical Staff Credentialing
- Receive Bi-Monthly Infection Prevention & Risk Management report
- Receive Bi-monthly Patient Litigation report
- receive Bi-Monthly Non-Patient Litigation report
- Receive Committee Report – Community Planning Committee meeting of November 11, 2014 and MAP update as of September 30, 2014
- Receive Update on Pending Litigation update
- Receive Ad Hoc Affiliation Task Force update (NOTE: No Ad Hoc Affiliation Task Force update was given)

All guests left the meeting at this time.

The meeting adjourned to Closed Session at 6:12 pm.

**Reconvene to Open Session**

The meeting reconvened to Open Session at 6:39 pm.

At the request of Chair Kaibel, Bobbi Duffy, Executive Assistant, reported on the actions taken/information received during the Closed Session as follows:

The Board:

- Approve minutes of the November 4, 2014 Closed Session Regular meeting
- Approve Medical Staff Credentialing
- Receive Bi-Monthly Infection Prevention & Risk Management report
- Receive Bi-monthly Patient Litigation report
- Receive Bi-Monthly Non-Patient Litigation report
## AGENDA ITEM

### DISCUSSION

- Receive Committee Report – Community Planning Committee meeting of November 11, 2014 and MAP update as of September 30, 2014
- Receive Update on Pending Litigation

### ACTION / FOLLOW-UP

### General Information

#### Newspaper articles & miscellaneous information

See information and news article handouts.

### Announcements

#### Upcoming Community Events

- The Board asked that staff pass along their thanks to the Surgery staff for the cups and cards.
- The Board thanked those members and staff who participated in the recent charity food give-away at the Highland Springs Medical Center.
- Lynn Gomez reported that several Board members attended the Sexual Harassment Prevention class that was recently held at SGMH.
- Dr. Cibelli reported that the guest speaker for this week’s morning Rotary meeting would be Mike Morrell, who was recently elected to the State Senate. The meeting will be held at Johnny Russo’s in Banning.
- Lynn Baldi noted that Mark Turner will be installed as President of the Beaumont Chamber of Commerce in January.

### Future Agenda Items

None

### Adjourn

The meeting was adjourned at 6:43 pm.

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In accordance with The Brown Act, Section 54957.5, all reports and handouts discussed during this Open Session meeting are public records and are available for public inspection. These reports and/or handouts are available for review at the Hospital Administration office located at 600 N. Highland Springs Avenue, Banning, CA 92220 during regular business hours, Monday through Friday, 8:00 am - 4:30 pm.

Respectfully submitted by Bobbi Duffy, Executive Assistant